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STEP1: Log in to conference system

- If you already have an EasyChair account then use your *User name* and *Password* to log in
- If you need to create an EasyChair account click on *create an account/sign up for an Account*.

STEP2: Click on new submission and enter the details of the authors.



New Submission ASA 2019 News Alerts EasyChair

New Submission for ASA 2019

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 (click here to add yourself) (click here to add an associate)

First name[†]:

Last name *

Email: *

Country: *

Organization: *

Web page:

corresponding author

Author 2 (click here to add yourself) (click here to add an associate)

First name[†]:

Last name *

Email: *

Country: *

Organization: *

Web page:

corresponding author

Author 3 (click here to add yourself) (click here to add an associate)

First name[†]:

Last name *

Email: *

Country: *

Organization: *

Web page:

corresponding author

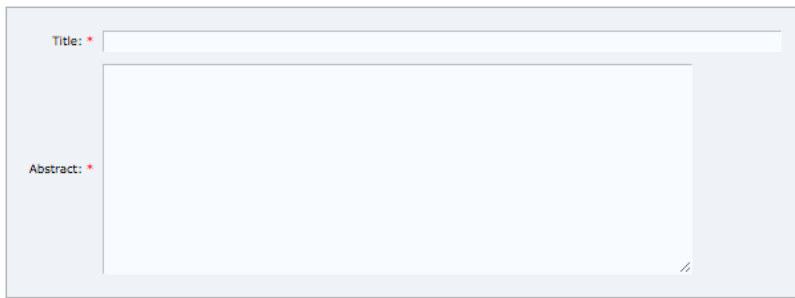
[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names.](#)

STEP3: Enter the Title and the abstract.

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

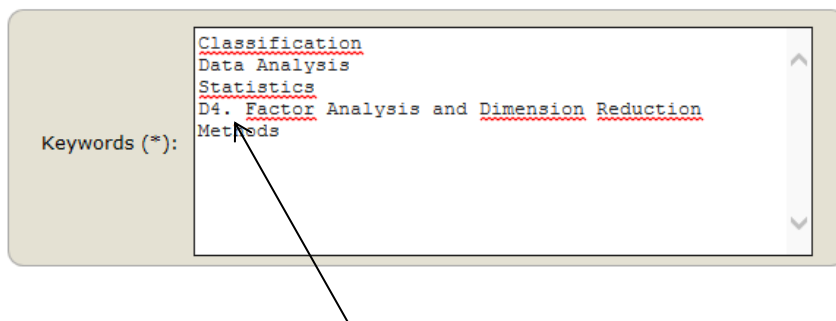


STEP4: Enter the keywords.

Enter 3 up to 5 keywords. In this phase of submission (and only here) add the conference **theme** and subthemes of your paper as the last keyword.

Keywords

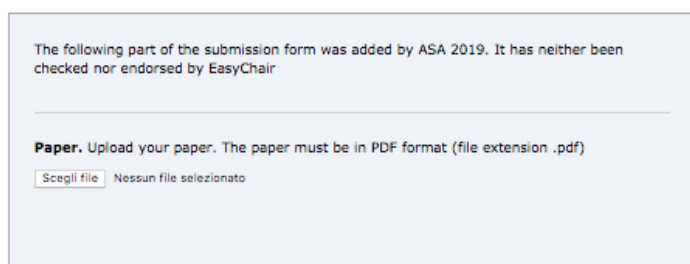
Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.



STEP5: Upload the short paper.

The paper must be in PDF format (file extension .pdf) according to the ASA2019 template.

Files



STEP6: Submit the short paper by pressing the 'Submit' button.

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Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

